

Minutes of the Cley Parish Council Meeting
held on Thursday 9th March 2023
at 6.30p.m. at Cley Village Hall

Attending: Cllr Holliday (Chairman and NNDC District Cllr), Cllr Allen (Vice-Chairman), Cllr High, Cllr Williamson, Cllr Holman, Cllr Meadows, Cllr Baker and Parish Clerk Gemma Harrison.

16 members of the public were present.

1. Welcome and to consider apologies and reasons for absence.

1.1 County Cllr Eric Vardy sent his apologies.

2. To receive the Chairman's Statement.

2.1 Cllr Holliday read a statement informing members of the public of the planning process. Cllr Holliday confirmed that CPC is not the decision making body, they are one of many consultees, Cllrs comments are steered from comments submitted by stakeholders and residents on the NNDC planning portal. Residents are encouraged to always submit their comments on planning proposals direct to NNDC and copy in the Parish Clerk.

3. To receive declarations of Interest and requests for dispensations by councillors in any of the agenda items listed.

3.1 None received.

4. Minutes of the Parish Council meeting held on Thursday 9th February 2023 to be approved.

4.1 The minutes were circulated prior to the meeting. A spelling mistake was found on page 2, the word *proposed* was spelt incorrectly. The minutes (with spelling amendment) were PROPOSED by Cllr Meadows and SECONDED BY Cllr Allen and AGREED by all.

5. Matters Arising on the Minutes (for information only and not included on the Agenda)

- Litter Pick – 18 bags of litter were collected from around the village. Thank you to all that attended.
- Toad Group – The migration of toads has been slow due to the cold weather; it is expected that the main migration will now happen on mass in the coming weeks.

- The appointment of Counsel for the Arcady Public Hearing was discussed, and the Clerk confirmed that Counsel was chosen as they were local and had agreed to undertake the majority of the work pro bono.
- Virtual Planning Meetings held under Delegated Powers was discussed, there is a proposed revision to the existing policy which will be discussed later in the meeting under 15.2.
- Community Support Funding – funding is available to all residents towards energy costs, leaflets will be going out to residents in the coming days.

6. Receive and Discuss Reports

6.1 Police Report – None received.

6.2 County report available at Appendix A

6.3 NNDC report available at Appendix B

6.4 Allotment Report – over 300 whips have been planted, the hedges have been cut, and the big shed has been removed. CPC have let two further plots this month with more viewings in the pipeline.

6.5 Harbour Report- Simon Read read the report. CPC thanked the committee for the new canoe racks which look fantastic.

6.6 Village Hall Report – Will Gee gave his report. The Hedges have been cut; the play area fencing is due to be replaced. The Committee are looking at providing disabled access to the Club Room.

Public Participation

An opportunity for members of the public to ask questions.

- A member of the public expressed dissatisfaction with the Chairman's Statement which was read earlier in the meeting.
- A member of the public read a statement regarding the recent Arcady Public Hearing and expressed support for the Parish Council.
- A member of the public asked a question regarding Governance, they were concerned that the Counsel appointed by CPC had a conflicted interest in the Arcady case.
- Cllr High raised concerns regarding trees which have been cut down on Glandford Road. Clerk to investigate. GH

- Cllr High raised concerns on the recent tractor and trailer movements on the beach. Clerk to investigate. GH

7. The Hangs

7.1 The Public Rights of Way Officer has met with the owner to discuss signage. Some areas are signed with the rest of the signage now programmed into the NCC work schedule. Clerk to ask whether the locked gate has been addressed as an issue by NCC. GH

8. Planning

8.1 To discuss planning applications received.

- NP/23/0374 Green Farm – 5 Cllrs voted in support, 1 Cllr voted no objection and 1 Cllr abstained.
- LA/23/0340 – The Old Manor House – 7 Cllrs voted in support.
- PF/23/0067 – 2 Zetland Cottages – One objection has been received from the neighbour. Cllrs AGREED that the greenhouse could be placed in a better position, and all voted to SUPPORT the application if a more suitable location was found.
- PF/23/0304 – The Saltings – 6 Cllrs voted in support and one Cllr voted with an objection.

The above planning proposal responses were PROPOSED by Cllr High and SECONDED by Cllr Meadows and AGREED by all. Clerk to respond to NNDC. GH

8.2 To note the following Decision Notices.

- PF/22/2344 The Sheilings Stable – Approved
- PF/22/2727 The Old Stable – Approved
- PF/22/3006 Bird Cottage – Approved

9. Finance

9.1 The payments, receipts, and bank reconciliation (Appendix C) for the month of February were circulated prior to the meeting. The payments of £8058.29 in February and £744.67 for March with an additional payment of £22.50 Cllr expenses (for mileage) for Cllr

Williamson were PROPOSED by Cllr Holliday and SECONDED by Cllr Holman and AGREED by all. GH

9.2 Hiring another skip for the allotments (for the concrete base from the large shed) was discussed and it was AGREED to defer the skip hire to later in the year.

9.3 It is anticipated that the Warm Space will have £140 left over from the grant funding received, this can be rolled over into the community café. The warm space has received £314.12 of donations so far, this will allow funding for approximately 6.5 weeks to run a community café. It is proposed the Café will run one day a week. Clerk and Cllr Holliday to submit grant for further funding. VH/GH

10. Correspondence

10.1 Gritting of Holt Road – Highways have responded stating that if Holt Road was added to the gritting contract, then another road would have to be removed. Cllrs raised Health and Safety issues as being the main factor here as the school bus uses this route. Clerk to contact Sanders to see if they would support CPC in getting the road gritted. GH

10.2 Blakeney Surgery – The surgery isn't providing the service that it did, and its future is uncertain. Blakeney PC have been in touch with MP Duncan Baker and the Integrated Care Board raising their concerns. CPC Cllrs all AGREED they felt the same way and would support Blakeney PC in their bid to keep the surgery and to see services return to the surgery. GH

10.3 Ambulance Strikes – these have been cancelled.

10.4 Permanent Toad Signs – CPC have been offered some permanent toad signs free of charge. Clerk to liaise with Highways. GH

10.5 Vegetation Management Fact Sheet – The EA have stated that they will be cutting the sea walls twice a year, except the Glaven Bank which is cut every 6 weeks to get rid of the Alexanders.

10.6 Blakeney Neighbourhood Plan – The consultation ends on 6th April. Cllrs support the examiner's comments, Clerk to respond to the consultation. Cllrs have asked that CPC work with Blakeney PC and ask for an independent engineer to look at the sewage works, to get an opinion on whether they can adequately cope with capacity. GH

10.7 Budgens – It was noted that the Budgens in Holt opens up on 30th March.

10.8 Offshore Transmission Network – Concerns were raised by Cllrs on possible issues with traffic in the area. Cllrs asked the Clerk to write to MP Duncan Baker to state CPC support for the Offshore Transmission Network. GH

11. Green Lane

11.1 Cllr High has noted that the hedges on the PROW from Swan Lodge to Hurdle Lane haven't been cut for some time and as such have made the route almost unpassable. Clerk to get an update on the DMMO application from NCC and to discuss the hedges with the Public Rights of Way officer. It was noted the route used to be a lot wider and used by off road vehicles. GH

12. Glaven Conservation Area Consultation

12.1 The Glaven Valley Conservation Area is unusual with only another 7 in the country. Cllrs would like to ensure the village and the salt marshes remain within the conservation area. Cllrs were also keen to see the Cley Village Hall Car Park remain as this may offer some protection to the tree belt in this area. These areas were described by Cllrs as valuable. Cllr Holliday and the Clerk to draft a response to the consultation together. The deadline for comments is 31st March. VH/GH

13. Power Cuts

13.1 Cllr Allen reported that 4 gas stoves cost £25.99 and they come with 4 gas cylinders and a pack of 2 lanterns (which take AA batteries) are £10.99. It was AGREED on a PROPOSAL by Cllr Allen and SECONDED by Cllr High to purchase the stoves and lanterns to be used by residents in emergencies. Cllr Allen agreed to look into storage options and the Clerk was asked to help identify volunteers to distribute in an event of a power cut. RA/GH

13.2 Will Gee stated (on behalf of the Village Hall Committee) that in the event of a partial power cut the Village Hall would be open to residents.

14. Cley Neighbourhood Plan

14.1 The first Cley Neighbourhood Plan consultation took place on Wednesday 8th March. In excess of 50 residents dropped in to give their views on conservation and heritage issues in Cley. The information has been shared with the CPC consultant Purcell. Another consultation will take place in the summer once all the evidence has been collated to obtain residents views on the draft plan.

15. To Agree Amendments to the Following CPC Policies-

15.1 CPC Standing Orders – policy amendments deferred, as more work is required.

15.2 CPC Planning Policy – the draft policy was circulated prior to the meeting. The policy was PROPOSED by Cllr Allen and SECONDED by Cllr Williamson and AGREED by all. Clerk to put a copy of the adopted policy onto the Cley Parish Council website. GH

16. Footpath and Loke Management

16.1 Clerk to draft a Footpath and Loke Management Policy and add to next month's agenda. GH

17. The King's Coronation

17.1 CPC have received £1180 in National Lottery Funding to throw a Community Coronation Party. The next meeting of the Coronation Committee takes place on Monday 20th March at 6.30pm, all welcome. GH

18. Photo ID Required for Elections

18.1 Postal Vote application forms and Photo ID forms are available from the Parish Clerk. Photo ID is a new requirement for the forthcoming elections.

18.2 CPC have a new newsletter which is coming out shortly with more information regarding ID and postal vote applications. Anyone with any questions is encouraged to contact the Parish Clerk.

19. The George Hotel

19.1 CPC have met with the George Hotel to discuss their plans, they have stated they would like to install a moveable shepherd's hut for the BBQ and a moveable coffee van. The George have stated they are concerned for the safety for their workers crossing the road due to the speed of vehicles at the George corner. Highways have been informed but haven't offered any solutions.

19.2 Additional signage for the boardwalk is needed to encourage pedestrians off the road.

19.3 The George have turned off flood lights and put timers on other lights to minimise light pollution. This was welcomed by Cllrs and residents alike.

20. Items to be included on the Next Agenda

20.1 Toilet on the Beach, NWT, Update on Green Lane, Bonfires on the allotment, Cooks Marsh, EVCP, footpath and loke management policy.

21. Time and Date of Next Meeting; 6.30pm Thursday 13th April in Cley Village Hall.

Appendix A

MARCH COUNTY COUNCILLOR REPORT

Inspectors have praised Children's Services at Norfolk County Council, judging the authority as "good" and highlighting "exemplary" and "exceptional" areas of practice.

In an inspection report recently published Ofsted said "significant improvements" had been made in services for children and their families, recognising stable and determined leadership, investment in services, and "compassionate, warm and committed workers and carers."

Inspectors said children's "voices, wishes and feelings shine brightly" in case records and described children and young people's participation as a strength of the authority.

The report follows a two-week inspection in November, the first full inspection of its kind since 2017, when Norfolk was judged as "requires improvement."

Known as an Inspection of Local Authority Children's Services (ILACS), the inspection looked at the support the council offers children and families from before birth through to adult life. The judgement relates to all services from early help and prevention, to more specialist support for families with the greatest needs.

In the report, inspectors said:

"Significant improvements have been made in services for children and families since the last inspection in 2017.

"A stable and determined children's senior leadership team, endorsed by councillors, has been innovative, establishing a shared practice culture and new ways of working which have transformed services."

Inspectors said that "the vast majority of children in Norfolk receive high quality services and have good relationships with their social workers, which is leading to continued improvements in their circumstances."

Ofsted described support for care leavers as demonstrating "exemplary practice" and said children in care are provided with "exceptional services." In essence

Ofsted has recognised the huge progress we have made in recent years, which is testament to the tremendous effort of all those working across the service. I want to thank all of our staff and carers for their dedication and commitment to Norfolk's children and young people and for the role they have played in this Ofsted judgement.

Ofsted said that adoption services remained a strength, independent reviewing officers are "strong advocates for children" and planning and decision making for babies needing early protection was a "particular strength."

They also highlighted the "effective support" of the Targeted Youth Support Service, in diverting children away from criminal exploitation and the skilful work of the social workers taking calls where there were concerns about children (known as the Children's Advice and Duty Services).

Inspectors described the Executive Director of Children's Services as an "exemplary leader" and recognised the strength of partnership working in the county.

They said further improvement was needed in the response to children aged 16 and 17 who present as homeless; the recognition and response to neglect, and the support and decision-making for children placed with family and friends.

Sara Tough, Executive Director of Children's Services at Norfolk County Council, said:

“This report reflects the huge effort of all of our staff in improving services for children and young people in the county. It has taken a huge amount of work and has come amidst a global pandemic and when public services are under significant pressure which makes it all the more impressive.

“This report shows that outcomes for children are at the heart of everything we do and the work we are doing is helping to improve the lives of children and families across the county. Ofsted recognised our commitment to participation, our efforts to listen to children and young people and the strength of our social work practice, which is based on developing strong and effective relationships with children, families and our partners.

“We are ambitious for every child and young person and will continue to build on this positive inspection outcome, to help make Norfolk a county where all children and young people can flourish.”

Norfolk to benefit from new Family Hubs and Start for Life funding

Children and parents in Norfolk are to benefit from a new cradle to career approach to family support.

The government has just announced that Norfolk County Council will be one of 75 local authorities receiving some of the £302m new Family Hubs and Start for Life funding.

It means the county will receive approximately £6m to further develop its prevention and early help services for families with children and young people up to the age of 19 (25 if they have special educational needs and disabilities).

This is not about introducing a new service or opening new buildings but to allow the county to further develop support for families. Using a whole family approach, the Family Hubs network will give families a single access point to support services that are integrated across health (physical and mental health) and social care as well as voluntary and community organisations and education.

Whilst there will be at least seven physical Family Hub sites in existing community buildings, which families will be able to walk into, services will be delivered largely on an outreach basis. The Family Hub approach will bring together a wide range of services so that families can access support in the spaces and places that they live and visit, such as libraries and community buildings.

The Family Hubs network will provide simple access to ‘Start for Life’ services, providing the best support for babies in the first 1,001 critical days from conception to the age of two, setting them up to maximise their potential for lifelong emotional and physical wellbeing including:

- Perinatal mental health and parent-infant relationships support for families who are expecting a baby or have a baby under the age of two
- Infant feeding support services
- Parenting support for parents of children aged 0-2
- Home learning environment support for parents of children aged 3-4

The County Council want Norfolk’s children to flourish and have the very best start in life, no matter their background or circumstances, so we’re really pleased to have been identified as one of the authorities to benefit from this programme. Family Hubs can provide families with advice and support across a whole range of family issues spanning the 0-19 (25 with SEND age range). Family Hubs will enable the join up of different agencies supporting families in the county, including from across social care, health, education, and the voluntary sector.

“Family Hubs will support all families across the county, with a focus on reducing inequalities in health and education outcomes for babies, children, and families, which includes support for children with special educational needs and disabilities, and support in preventing parental conflict. These are areas where we know the earlier we can help families, the greater the impact on children’s futures.”

Appendix B
District Report

District Councillor's report March 23

From NNDC

Planning

The new Local Plan has been approved for submission for examination. There will be a further opportunity to make representations.

The consultation period for the Glaven Valley Conservation Area Appraisal consultation has been extended to 31st March and there will be two additional public meetings March 9th, in Holt at the Venue 4.30-6, Blakeney Village Hall 7-8pm.

Coast

The Maritime and Coastguard Agency has been granted more powers to crack down on dangerous jet ski use. From March 31st, jet skis and personal watercraft will have to comply with the Highways Code of the Sea, eg remaining at 8 knots when within 200 yards of the low water mark. Infringers will receive an unlimited fine and or 2 years in prison.

The Coastal Maintenance Team have removed metal debris from Salthouse Beach.

Well-being

This year's mammoth marathon has been cancelled.

Leisure

According to the Environment Agency and Anglian Water, no obvious reason has been found for the sudden drop in water quality causing the loss of three of our Blue Flag beaches.

Sustainable growth

The first tranche (£150k) of the UK Shared Prosperity Fund is with NNDC for disbursement.

Housing

There are 2764 households on the housing list with 275 homes let or under shared ownership. There are 75 households in temporary accommodation. NNDC will be piloting a private sector leasing scheme whereby NNDC leases a property .

Benefits

The Household Support Fund extension is live. Eligible households who didn't receive the cost of living payment receive £100. Details can be found on the NNDC website under Household Support Fund.

The Financial Inclusion Team will be contacting you if you're eligible for Pension Credit but not claiming it.

The early intervention team at NNDC can help you if you're at risk of homelessness. As soon as you think you're at risk, Call 01263513811 or email early.intervention@north-norfolk.gov.uk.

Environment

A new weekly kerbside collection of used household batteries (eg torches, fire alarms, button batteries NOT car or laptop, phone batteries etc) has been launched. Put the batteries in a clear bag on top of whichever bin is due to be emptied. The batteries will then be recycled. At the moment, this service is only available to those using wheelie bins.

Kerbside waste electrical and electronic equipment recycling collection has also launched. This is for items such as hairdryers, toasters etc.

Finance

A balanced budget is proposed for 2023/24. £1 million of savings are proposed to combat inflationary pressures. I'm not aware of any cuts in services as a result Council tax is increasing by 3.1% or £4.95 for a Band D Property.'

I spoke with the Environment Agency regarding the Shoreline Management Plan refresh. The section covering Hunstanton to Kelling Hard is to be little changed- there is just one revision with Blakeney Freshes, the policy for which was managed realignment but now is hold the line as the sea wall had to be rebuilt after 2013. I'm told if we'd didn't flood in 2013 we're ok till 2050.

I'm working with HealthWatch Norfolk (the body which holds healthcare providers to account) to see what we can do about the future of Blakeney Surgery.

Appendix C

Bank Reconciliation**Cley Parish Council**

5 March 2023 (2022-2023)

Prepared by:

Approved by: Date:

Date:

*Name and Role (Clerk/RFO etc)**Name and Role (RFO/Chair of Finance etc)*

Bank Reconciliation at 28/02/2023		
Cash in Hand 01/04/2022		
ADD		
Receipts 01/04/2022 - 28/02/2023	13,496.78	A
SUBTRACT		
Payments 01/04/2022 - 28/02/2023	43,364.37	
Cash in Hand 28/02/2023 (per Cash Book)		
56,861.15		
37,687.73		
19,173.42		
Cash in hand per Bank Statements	0.00	B
Less unrepresented payments	6,908.81	
Plus unrepresented receipts	5,126.99	
Adjusted Bank Balance	9,117.62	
21,153.42		
1,980.00		
19,173.42		
19,173.42		
A = B Checks out OK		

Petty Cash 28/02/2023 Community Account 2 28/02/2023 Business Premium Account 28/02/2023 Community Account 1 28/02/2023